

AIME 2022 MEETING PLATFORM GUIDE



Accessing your Account & Profile Set Up

All you need to access your account is for your email address to be registered with the event, besides that, just follow the steps below.

Enter your Email

This needs to be the email that you registered with for the Event. If your email is not registered, contact the organiser or support@grip.events

Enter your Badge / Registration ID

As part of registering for the Event you'll have received a unique Registration or Badge ID enter it to claim your account.

Create a Password

You'll use this password moving forward to access your account on Grip. You can always reset it in case you forget it.



Enter the email address you provided when you registered for the event

E-mail

Badge / Registration ID

Continue >



Complete your profile

Please complete your profile as thoroughly as possible. The more we know about you, the better we can match you to the best people to meet.

Website

www.grip.events



Company Activity

Blockchain, 2nd screen/Social TV



Program Category

Non-Scripted Formats, Kids & Teens, Music



Programme Subcategory

Kids, Pre-School, Docs for Kids



Next >

Complete your Profile

The first time you login you will see your on-boarding steps. This includes completing your profile.

This enables you to share information about yourself for others to see, and enables Grips AI software to generate Smart Recommendations of other participants attending the event.

Editing from your profile

If you skip this on-boarding step, you can find it later within "My Profile" section of the platform.



Preferences & Meetings

Preferences are selecting who you are most interested in meeting at the event. You have a period of time to make these preferences. The more you make, the higher quality your meetings will be!

• Recommendations

| Start by looking at your Recommendations. This will
| be a curated list of participants who Grips AI
| software has determined you would be most likely
| interested in.

Recommended for you



Daria Danilina
Visitor · London, UK · Booth 232
Summer Associate at Balderton Capital, MBA at London Business School, formerly Dropbox & HSBC

Must Meet Meet No Thanks

Potential Handshake
John is interested in meeting you

Looking to meet
Venture Capital, Automotive Industry, Government Service Providers and Software Developers

Interested In
Artificial Intelligence, Multi Agent Systems and Natural Language Processing

Common Connections
Steffan Elay, John Doe and Pablo Fernandez

Common Industry
Daria also works in Computer Software

Common connections



• Select your Meeting choices

| Choose who you want to meet with. Select "Must Meet",
| "Meet" or "No Thanks". These preferences will
| determine who you have a final meeting schedule with!

• Provisional schedules

| After you have selected your preferences, on a date
| advised by the Organiser, the platform will close to
| generate your pre-scheduled meetings agenda.

• Review Schedule

| You will have a short period of time to review your
| Provisional meeting schedule. This will be the time
| to contact the Organiser if you need to change any of
| your meetings.

• Finalised Schedule

| You now have your finalised schedule. Check "My
| Schedule" to see these meetings and ensure you save
| them to your personal calendar to not miss them!
| Remember, you won't be able to edit these meetings.

PRO TIP

Making choices on who you want to meet with is one of the most important steps. This will determine who you meet with. Check back regularly for new participants and review your preferences before the phase closes!

Don't hesitate to "No Thanks" someone if you do not want to meet them. It's annoying.

My Schedule

Dates: Sunday 13 February Meeting Status: Prescheduled Meeting

Sunday 13 February

11:00am - 11:30am Meeting Prescheduled Meeting Confirmed

Tutor 1A

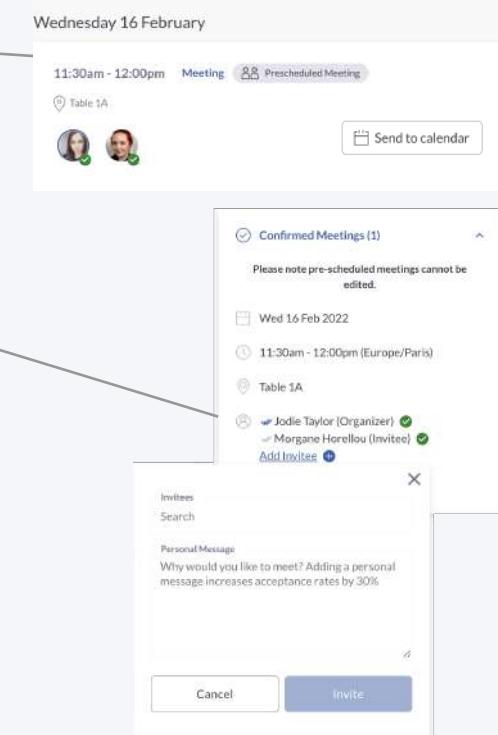


Meetings

Once your final schedule has been confirmed, you will be able to view this in the “my schedule” area of the platform. This is available on both desktop and mobile browser.

• Adding Additionals

Once meetings are finalised you will be able to add shares or additional participants. go to “My Schedule” and select the meeting you want to add too.

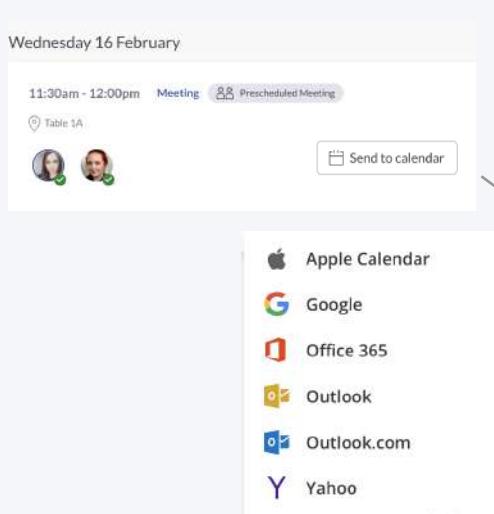


• Invite

Once you have selected the meeting you wish to add too, you can click “Add Invitee”, simply search for their name and send them the invitation.

• Respond

The invitee will then be sent the meeting invitation which will show in their schedule, and they can accept or decline this invitation.



• Adding Agenda to your personal Schedule

Once the meetings are finalised, you will be able to send your VIP schedule to your personal calendar

• My Schedule

Go to “My Schedule” and for your pre-scheduled meetings, you will see a “Send to Calendar” button.

• Send to Calendar

Use the button to select your calendar of choice, and once you have received this invite in your personal inbox you will be able to save it!